GOVERNORS' POLICIES AND DOCUMENTS AUDIT CHECK-LIST   *(revised for Board meeting 22/03/18)*

Policy/Document	Reviewed by	GB agreement	Date agreed	Review cycle	Next rev date
Data Protection Policy	**Governing Board**	**Required**	**25.01.18 (GB)**	**Biennial**	**Spring 20**
Freedom of Information Policy	**Governing Board**	**Required**	**25.01.18 (GB)**	**Biennial**	**Spring 20**
Governors' Visits Policy & Protocols	**Governing Board**	**Required**	**16.03.16 (GB)**	**Biennial**	**Spring 18**
Instrument of Government	**Governing Board**	**Required**	**17.01.17 (GB)**	**Biennial**	**Spring 19**
Anti-Bullying Policy	**SD Committee**	**Required**	**16.03.16 (GB)**	**Biennial**	**Spring 20**
Behaviour Management Policy	**SD Committee**	**Required**	**27.01.16 (GB)**	**Biennial**	**Spring 19**
Educational Visits Policy	**SD Committee**	**Required**	**27.01.16 (GB)**	**Triennial**	**Spring 19**
E-Safety Policy	**SD Committee**	**Required**	**26.01.17 (GB)**	**Annual**	**Summer 18**
Headteacher's Safeguarding Audit Report	**SD Committee**	**Required**	**22.02.18 (SD)**	**Annual**	**Spring 19**
Medicines Policy	**SD Committee**	**Required**	**24.11.16 (GB)**	**Annual**	**Autumn 18**
Safeguarding & Child Protection Policy	**SD Committee**	**Required**	**06.03.18 (GB)**	**Annual**	**Spring 19**
Financial Scheme of Delegation	**Resources Committee**	**Required**	**Draft RC (09.10.17)**	**Biennial**	**Summer 18**
Fire Safety Policy	**Resources Committee**	**Required**	**24.11.16 (GB)**	**Triennial**	**Autumn 19**
Health and Safety Policy	**Resources Committee**	**Required**	**18.05.16 (GB)**	**Biennial**	**Spring 19**
School Financial Values & Standards	**Resources Committee**	**Required**	**12.03.18**	**Annual**	**Spring 19**
Support Staff Pay Policy	**Resources Committee**	**Required**	**18.05.16 (GB)**	**Annual**	**Summer 18**
Teachers' Pay Policy	**Resources Committee**	**Required**	**18.05.16 (GB)**	**Annual**	**Summer 18**
Assessment, Recording & Reporting Policy	**SD Committee**	**No**	**30.09.15 (SMT)**	**Triennial**	**Autumn 18**
Attendance Policy	**SD Committee**	**No**	**01.03.16 (SD)**	**Biennial**	**Autumn 18**
Autism at Riverside	**SD Committee**	**No**	**07.03.17 (SD)**	**Triennial**	**Spring 20**
Communication Policy	**SD Committee**	**No**	**18.09.14 (SMT)**	**Triennial**	**Summer 18**
Curriculum Framework	**SD Committee**	**No**	**01.03.16 (SD)**	**Triennial**	**Spring 19**
Curriculum Policy	**SD Committee**	**No**	**16.03.16 (SMT)**	**Triennial**	**Summer 18**
Equalities Policy	**SD Committee**	**No**	**06.03.18 (GB)**	**Triennial**	**Spring 21**
Flexibility of Thought Guidance	**SD Committee**	**No**	**07.03.17 (SD)**	**Triennial**	**Spring 20**
Sensory Policy	**SD Committee**	**No**	**01.10.14 (SMT)**	**Quadriennial**	**Autumn 18**
Sex and Relationship Education Policy	**SD Committee**	**No**	**28.06.16 (SD)**	**Biennial**	**Summer 18**
Teaching & Learning Policy	**SD Committee**	**No**	**19.06.15 (SMT)**	**Biennial**	**Summer 18**

Asset Register Policy	**Resources Committee**	**No**	**09.10.17 (RC)**	**Biennial**	**Summer 19**
Best Value Statement	**Resources Committee**	**No**	**09.10.17 (RC)**	**Annual**	**Autumn 18**
Business Continuity Plan	**Resources Committee**	**No**	**20.10.16 (GB)**	**Biennial**	**Autumn 18**
Charging & Remissions Policy	**Resources Committee**	**No**	**27.09.16 (RC)**	**Biennial**	**Autumn 18**
Continuing Professional Development Policy	**Resources Committee**	**No**	**09.10.17 (RC)**	**Biennial**	**Autumn 19**
Gifts & Hospitality Policy	**Resources Committee**	**No**	**Draft (RC)**	**Biennial**	**Spring 18**
First Aid/RIDDOR Policy	**Resources Committee**	**No**	**27.09.16 (RC)**	**Triennial**	**Autumn 19**
Hydrotherapy Pool Policy	**Resources Committee**	**No**	**13.03.17 (RC)**	**Triennial**	**Spring 20**
Lettings & Hiring Policy	**Resources Committee**	**No**	**12.03.18 (RC)**	**Annual**	**Spring 19**
Statement of Internal Control	**Resources Committee**	**No**	**09.10.17 (RC)**	**Annual**	**Autumn 18**
Community Bereavement Policy	**SMT**	**No**	**22.09.14 (SMT)**	**Quadrennial**	**Autumn 18**
Complaints Policy	**SMT**	**No**	**02.11.14 (SMT)**	**Quadrennial**	**Autumn 18**
Intimate Care Policy	**SMT**	**No**	**10.01.16 (SMT)**	**Triennial**	**Spring 19**
Lone Working Policy	**SMT**	**No**	**12.05.15 (SMT)**	**Quadrennial**	**Spring 19**
Manual Handling Policy	**SMT**	**No**	**15.10.12 (SMT)**	**Quintennial**	**Summer 18**
Use of Chill-Out Rooms Policy	**SMT**	**No**	**18.10.17 (SMT)**	**Triennial**	**Autumn 20**

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